

## Coastal CPR & First Aid, LLC

AHA Training Center  
ASHI Training Center

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Hampton, NH 03842  
603/834-3177

### Training Center Charges and Fees 6/5/2020

There are costs and expenses to running a Training Center. At Coastal CPR & First Aid we see out instructors as members. Thus the costs to run a Training Center are covered by the members. To be fair and equitable to all we have 3 fee structures.

**Annual membership fee** – this is a per instructor cost. This fee covers Training Center expenses that benefit all instructors. These expenses include insurance, rent, utilities, and supplies. This is a fee that would be due annually by January 1<sup>st</sup>. This fee is reviewed annually in October to set the annual membership fee for the upcoming year.

**eCard charge** – this is the cost per eCard issued. The fee covers the cost of the physical card, the administrative time to order them, issue them, check rosters, and file rosters.

**Usage charges** – this is the cost to instructors if they wanted to use the Training Center classroom, equipment, and supplies to teach their own classes.

Each Training Site and instructor should factor these fees when budgeting for classes and/or setting their course charges.

If the Training Center Coordinator or Training Center Faculty need to providing monitoring or mentoring support to instructors there may be a charge for this.

The fiscal year for the Training Center will be January-December.

The pro-rated annual membership fee for 2020 will be \$25. The annual membership fee for 2021 will be \$30.

The eCard charge for AHA Heartsaver eCards will be \$20/ea. The eCard charge for AHA BLS eCards will be \$5/ea.

The usage charges to use the classroom and supplies is detailed in the Training Center Rental Policy.